

RECEIVED  
SECRETARY OF THE SENATE  
PUBLIC RECORDS

12 DEC 11 PM 1:44

Greg Sowards for Senate, LLC  
2916 Maese Lane  
Las Cruces, NM 88007

December 11, 2012

Mr. Christopher Whyrick  
Federal Election Commission  
999 E Street, NW  
Washington, DC 20463

Dear Mr. Whyrick:

Greg Sowards for Senate LLC (C00448423) is in receipt of your letter dated November 6, 2012 in which you reference the committee's July 2012 (5/17/12 – 6/30/12) Quarterly Report.

Schedule A Best Efforts

The Committee takes the following steps to ensure compliance with 11 CFR§104.3(a)(4)(i) and 104.7:

All solicitations to prospective donors include the following statement: "Federal law requires us to use our best efforts to collect and report the name, mailing address, occupation and name of employer of individuals whose contributions exceed \$200 in a calendar year."

If the individual fails to respond to the initial request, the Committee sends a stand-alone follow-up letter, no later than thirty (30) days after receipt of the contribution, requesting the same information. The letter, which does not request any additional contributions from the donor, includes a pre-addressed, stamped envelope and contains the following statement:

"Federal law requires that we obtain the attached information regarding your occupation and employment. Please complete the attached form and return it to us as soon as possible in the enclosed envelope."

The Committee then discloses any updated contributor information it receives by filing memo Schedule A's in a timely manner with its next regular report or by filing an amended report.

If the individual fails to respond to the Committee's requests, the Committee reports donor information pursuant to the guidelines in 11 CFR 104.7(b)(3) and 11 CFR 104.7(b)(4).

12021282574